
December 1, 2010 1:00:33 PM

Accept

1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.

2. Once the problem is identified, the next step is to define the objectives and goals of the project. This helps to clarify what needs to be achieved and provides a clear direction for the team.

3. The third step is to develop a plan or strategy to address the problem. This involves breaking down the problem into smaller, manageable tasks and determining the resources needed to complete each task.

4. The fourth step is to implement the plan. This involves putting the strategy into action and monitoring progress regularly to ensure that the project is on track.

5. The final step is to evaluate the results of the project. This involves assessing the outcomes against the objectives and goals and identifying any areas for improvement.

Setup Start

Abstract

Stop

[REDACTED]

Cust Item ID:

Start Date: 12/01/10

Start Qty: 8.00

[illegible]

Customer:

Required Date: 12/08/10**Req'd Qty: 8.00**

Reference:

Run Start

Abstract

Approvals:

Process Plan: C29

Date: 10/12/01

Tooling:

Date:

Stop




Abstract

QC:

Date:

SPC (Y/N):

Date:

| | | | | |
|-----------------|---|--|------|-------------------|
| 100 |  | PURCHASING | 0.00 | |
| Purchasing | | Memo | 0.00 | |
| Purchasing | | Issue P/O: <u>13045</u> <input type="checkbox"/> Manufacture as per Dwg D3605 using 3M 4mil classic plus clear vinyl with flexon flextwin white barrier film. <input type="checkbox"/> Possible Supplier: Studio Lettrage <input type="checkbox"/> Material release note is required | | PS 10-12-1 (8) |
| 110 |  | Receive & Inspect for Damage & Mat'l Certs | 0.00 | |
| Packaging | | Memo | 0.00 | |
| Packaging | | Ensure material release note is attached | | 10/12/17 (8) |
| 120 |  | QC6- Inspect dimensions to drawing | 0.00 | |
| QC | | Memo | 0.00 | |
| Quality Control | | | | (8) |

| W/O: | | WORK ORDER CHANGES | | | | | |
|------|------|--------------------|----|------|-----|-------------------------------------|--------------------------|
| DATE | STEP | PROCEDURE CHANGE | By | Date | Qty | Approval Chief Eng / Prod Mgr | Approval QC Inspector |
| | | | | | | | |
| | | | | | | | |

Part No: _____ PAR #: _____ Fault Category: _____ NCR: Yes No DQA: _____ Date: _____

Resolution: _____ Disposition: _____ QA: N/C Closed: _____ Date: _____

| NCR: | | WORK ORDER NON-CONFORMANCE (NCR) | | | | | | |
|------|------|----------------------------------|-----------------------------|---------------------------------|----------------|---------------------------|-----------------------|--------------------------|
| DATE | STEP | Description of NC Section A | Corrective Action Section B | | | Verification Section C | Approval Chief Eng | Approval QC Inspector |
| | | | Initial Chief Eng | Action Description Chief Eng | Sign & Date | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

NOTE: Date & initial all entries

Work Order ID 64286

December 1, 2010 1:00:33 PM



Page 2

Item ID: D3605-1

Accept



Setup Start



Revision ID:

Stop



Item Name: Placard

Start Date: 12/01/10

Start Qty: 8.00



Cust Item ID:

Required Date: 12/08/10

Req'd Qty: 8.00



Customer:

Reference:

Run Start



Approvals:

Process Plan:

Date:

Tooling:

Date:

Stop



QC:

Date:

SPC (Y/N):

Date:

Sequence ID/
Work Center IDOperation
DescriptionSet Up/
Run Hours

Tool ID

Tool #

Plan
CodeAccept
QtyReject
QtyReject
NumberInsp.
Stamp

130



Packaging

Packaging

Identify as per dwg & Stock Location: 69

0.00

Memo

0.00

10/12/08 sf

(80)

140



QC

Quality Control

QC21- Final Inspection - Work Order Release

0.00

Memo

0.00

10/12/08 sf

10/12/08 sf

| W/O: | | WORK ORDER CHANGES | | | | | |
|------|------|--------------------|----|------|-----|-------------------------------------|--------------------------|
| DATE | STEP | PROCEDURE CHANGE | By | Date | Qty | Approval Chief Eng / Prod Mgr | Approval QC Inspector |
| | | | | | | | |
| | | | | | | | |

Part No: _____ PAR #: _____ Fault Category: _____ NCR: Yes No DQA: _____ Date: _____

Resolution: _____ Disposition: _____ QA: N/C Closed: _____ Date: _____

| NCR: | | WORK ORDER NON-CONFORMANCE (NCR) | | | | | | |
|------|------|----------------------------------|-----------------------------|---------------------------------|----------------|---------------------------|-----------------------|--------------------------|
| DATE | STEP | Description of NC Section A | Corrective Action Section B | | | Verification Section C | Approval Chief Eng | Approval QC Inspector |
| | | | Initial Chief Eng | Action Description Chief Eng | Sign & Date | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

NOTE: Date & initial all entries

Picklist Print

December 1, 2010 1:00:33 PM

Page 1

Work Order ID: 64286



Parent Item: D3605-1



Parent Item Name: Placard


Start Date: 12/01/10

Required Date: 12/08/10

Start Qty: 8.00

Required Qty: 8.00

Comments:

| Component Item ID/ Item Name | Replacement Item ID | Mfg/ Purch | Bin Item | Primary Location | Last Location | Route Seq ID | Unit of Measure | Qty on Hand | Qty per Kit | Total Qty | Qty Issued | Date Issued | Status |
|---|------------------------|---------------|-------------|---------------------|------------------|-----------------|--------------------|----------------|-------------|--------------|---------------|----------------|--------|
| D3605-1P  PLACARD | | Purchased | No | | | | Each | 0.0000 | 1 | 8 | | 12/1/10 7 (8) | |

| W/O: | | WORK ORDER CHANGES | | | | | |
|------|------|--------------------|----|------|-----|-------------------------------------|--------------------------|
| DATE | STEP | PROCEDURE CHANGE | By | Date | Qty | Approval Chief Eng / Prod Mgr | Approval QC Inspector |
| | | | | | | | |
| | | | | | | | |

Part No: _____ PAR #: _____ Fault Category: _____ NCR: Yes No DQA: _____ Date: _____

Resolution: _____ Disposition: _____ QA: N/C Closed: _____ Date: _____

| NCR: | | WORK ORDER NON-CONFORMANCE (NCR) | | | | | | |
|------|------|----------------------------------|-----------------------------|---------------------------------|----------------|---------------------------|-----------------------|--------------------------|
| DATE | STEP | Description of NC Section A | Corrective Action Section B | | | Verification Section C | Approval Chief Eng | Approval QC Inspector |
| | | | Initial Chief Eng | Action Description Chief Eng | Sign & Date | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

NOTE: Date & initial all entries



| | | | |
|-------------------------------|--------------------------------|---|------------------------|
| DESIGN <i>B</i> | DRAWN BY <i>B</i> | DART AEROSPACE LTD HAWKESBURY, ONTARIO, CANADA | |
| CHECKED <i>[Signature]</i> | APPROVED <i>[Signature]</i> | DRAWING NO. D3605 | REV. A SHEET 1 OF 1 |
| DATE 07.02.27 | | TITLE PLACARD | SCALE 1:1 |
| A | 07.02.27 | NEW ISSUE | |

RELEASED
07.04.03

1.00
CARGA DISTRIBUÍDA MÁXIMA
20.50

CL10112101
W10: 64286

D3605-1 PLACARD

MATERIAL: 1" HIGH RED LETTERS ADHESIVE BACK
MANUFACTURED FROM 3M 7 MIL MASKING FILM #8522CP OR
AVERY IPM #2031

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Studio de Lettrage

210 Main Street W
Hawkesbury, Ontario K6A 2H6

INVOICE

Invoice No.: 14966
Date: 12/06/2010
Ship Date:
Page: 1
Re: Order No. 9987

Sold to:

Dart Aerospace Ltd
1270 Aberdeen
Hawkesbury, Ontario
K6A 1K7

Ship to:

Dart Aerospace Ltd
Hawkesbury, Ontario

Business No.: 869034678RP0001

| Item No. | Unit | Quantity | Description | Tax | Unit Price | Amount |
|---|------|----------|------------------------|-----|--------------|--------|
| | | 12 | D2258-200P set up | H | | 50.00 |
| | | 20 | D3569-3P set up | H | 2.50 | 50.00 |
| | | 8 | D3605-1P set up | H | 6.25 | 50.00 |
| | | 1 | printing | H | 75.00 | 75.00 |
| | | | H - HST 13% | | | |
| | | | HST | | | 29.25 |
| | | | PST Exempt: #6122-5207 | | | |
| Studio de Lettrage HST: #869034678RP001 | | | | | | |
| Shipped By: Tracking Number: | | | | | | |
| Comment: PO 13045 | | | | | Total Amount | 254.25 |
| Sold By: | | | | | | |



Scotchcal™

Opaque Imaging Media 8522

Description

This media is specially formulated to dry quickly after printing. Production of outdoor weatherable and long-term indoor durable graphics is now easier than ever. Its changeable adhesive allows easy removal for up to one year.

Advantages

- Optimized for use with selected Epson Stylus Pro printers and Epson Archival inks.
- Optimized for use with selected HP DesignJet Printers and HP DesignJet Ink System UV or HP83UV Color Ink System
- For making opaque, laminated graphics that are outdoor weatherable and long-term indoor durable
- Media:
 - For opaque (reflective) graphics
 - Changeable, easy to remove from warranted substrates up to 1 year later
 - Dries quickly after printing so the overlamine can be applied almost immediately
 - Low slippage paper liner for superior tiling
- Overlaminates:
 - Provide additional UV (ultraviolet) and physical protection for making weatherable finished graphics
 - Available in luster and matte gloss
 - Adhesive allows for heat-assisted or cold-temperature lamination

Applications and Uses

3M™ Scotchcal™ Changeable Opaque Imaging Media 8522 is intended only for ink jet printing and for use with the listed Compatible Products and Equipment and the following applications. Any other application is NOT warranted by 3M or covered by the worldwide 3M™ MCS™ Warranty unless 3M gives its prior written approval for the application.

- First surface images (the image is on top of the film) for opaque posters and signs, including:
 - Graphics for vans, personal vehicles, trucks and buses
 - Novelty posters
 - Retail and point-of-purchase displays
 - Information graphics such as maps and directories
 - Entertainment promotions in museums, zoos, parks, theatres, sports venues
 - Education and presentation graphics

Product Bulletin 8522

Release F, Effective January 2003
Black bar in margin indicates a change

- Legal and courtroom exhibits
- For flat or simple curved surfaces, with or without rivets, used in vertical ($\pm 10^\circ$) applications

Limitations of End Uses

The following uses and applications are specifically NOT warranted.

- Fleet applications in areas that use salt for winter road maintenance
- Application to non-warranted substrates, including wall-board
- Applications subjected to gasoline vapors or spills
- Application to corrugated or highly irregular surfaces or sharply raised areas
- Graphics applied to stainless steel, including stainless steel vehicles
- On flat surfaces with rivets, tenting of 4 to 10 mm around rivets may be expected: rivets may be cut around to eliminate tenting.

Note: Standard ink jet technology is water based. Water-based chemistry is susceptible to the extremes of heat and humidity. This is a factor in most product constructions on the market. Read the Fabrication, Shelf Life and Storage sections in this bulletin. Staying in the middle of these ranges always provides optimum performance.

Compatible Products and Equipment

Thermal Ink Jet Printing Systems

- Epson Stylus Pro 9500, Stylus Pro 10000 printer
 - Epson Archival Inks
- Epson Stylus Pro 10600 printer
 - Epson Archival Inks
- HP DesignJet Printers 2000 and 3000 series
 - HP DesignJet Ink System UV (pigment-based ink)
- HP DesignJet Printers 5000 series
 - HP83UV Color Ink System

Overlaminates (required)

- 3M™ Luster Overlamine 8519 (semi-gloss)
- 3M™ Matte Overlamine 8520

Note: For the full product names of the 3M products listed on this page, please see page 1.

Warranted Substrates

Media 8522 is warranted for use on the following rigid substrates.

Some substrates may "out-gas", resulting in tiny bubbles throughout the surface of the graphic. For maximum performance, be sure the substrate you select is properly cleaned and prepared as recommended by the manufacturer. See Instruction Bulletin 5.1 for additional information.

- Alodine (anodized aluminum)
- Automotive panels (automotive painted steel)
- Fruehauf (painted aluminum)
- FRP (fiberglass reinforced plywood)
- Glass
- Imron® (polyurethane-painted metal panel)
- Acrylic
- Sintra™ board

Test and Approve Non-warranted Substrates Before Use

Media 8522 is not warranted for any substrate other than those listed above. If you want to use it for other substrates, 3M recommends that you test and approve the media for both adhesion and removal characteristics.

Characteristics

| Characteristic | Description |
|--------------------------------|--|
| Media | 7 mil. white, opaque graphic film |
| Liner | Low-slippage, lay flat paper |
| Adhesive | Changeable, pressure sensitive |
| Thickness (media and adhesive) | 7.5 to 8 mil (nominal) |
| Application substrates | See Warranted Substrates, above |
| Application surfaces | Flat or simple curved surfaces, with or without rivets, used in vertical ($\pm 10^\circ$) applications (no corrugations) |
| Application temperature range | 28° to 110°F (-2° to 43°C) (air and surface) |
| Roll sizes | 36" x 45 feet (914 mm x 13.5 m) 54" x 45 feet (1372 mm x 13.5 m) |

How to Become a 3M Ink Jet Registered Fabricator

Only 3M Thermal Ink Jet Registered Fabricators are eligible to offer 3M MCS warranted graphics. In order to become certified, a fabricator must complete the requirements as specified in the 3M Ink Jet Graphics Registered Fabricator Reference Manual located on the 3M website at www.scotchprint.com

Effective Performance Life

To obtain the warranty given below, the graphics must be made according to 3M's recommendations which are detailed in the Warranty and Limited Remedies on page 3. Also see the section, Removability.

Warranted Durability

| Media 8522 with Overlaminate 8519 or 8520 | Epson Printers | | HP Printers | |
|---|----------------|---------|-------------|---------|
| | Outdoor | Indoor | Outdoor | Indoor |
| Applied to Warranted Substrates | 2 years | 5 years | 3 years | 5 years |

Removability

Imaging media 8522 is removable from warranted substrates for 1 year without the aid of chemical strippers or accessories. Refer to Instruction Bulletin 4.23 for additional information.

Fabrication

Graphics must be made according to 3M's recommendations which are detailed in the Warranty and Limited Remedies on page 3.

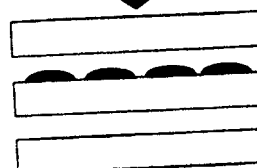
See Instruction Bulletin 4.23 for detailed fabrication, printing and mounting information.

Graphic Construction Options

Opaque (Reflective) Graphics

Opaque graphics made with imaging media 8522 require an overlaminate and an opaque substrate.

Viewer/Light Source



Overlaminate 8519, 8520
Adhesive on bottom

Imaging Media 8522
Image on top; adhesive on bottom


Opaque Substrate

Note: For the full product names of the 3M products listed on this page, please see page 1.

Shelf Life and Storage

- 3M™ Scotchcal™ Changeable Opaque Imaging Media 8522 has a shelf life of one year.
- Storage conditions (new and partially used rolls). For optimum performance, use the middle of these ranges:
 - Original packaging, including plastic wrap
 - Relative humidity of 20% to 80%
 - Temperature of 33° to 104°F (0° to 40°C)
 - Away from direct sunlight
- Do not stack unprotected rolls or lay sharp or heavy objects on them.

Health and Safety

 **Caution**

When handling any chemical products, read the manufacturers' container labels and the Material Safety Data Sheets (MSDS) for important health, safety and environmental information.

To obtain MSDS sheets for 3M products:

- By fax, call 1-800-364-0768 in the US and Canada or 1-650-556-8417 for all other locations.
- Electronically, visit us at <http://www.3M.com/msds>.
- By mail, or in case of an emergency, call 1-800-364-3577 or 1-651-737-6501.

When using any equipment, always follow the manufacturers' instructions for safe operation.

Warranty and Limited Remedies

3M™ MCS™ Warranty for Graphics Produced on HP DesignJet Printers and Epson Stylus Pro Printers

The following is made in lieu of all other express or implied warranties, including any implied warranty of merchantability or fitness for a particular purpose: We warrant graphics produced by a 3M Ink Jet Registered Fabricator made with imaging media 8522, printed on an approved HP thermal ink jet printer according to HP's recommendations or Epson Stylus Pro printer according to Epson's recommendations, overlaminated with 8519 or 8520, and applied to a Warranted Substrate according to 3M's recommendations. These

3M

Commercial Graphics Division
3M Center, Building 220-6W-06
PO Box 33220
St. Paul, MN 55133-3220 USA
General Info. 1-800-374-6772
Technical Info. 1-800-328-3908
Fax 1-651-736-4233

Fax-on-Demand 1-800-364-0768 US/Canada or 1-651-732-6506 International
Fax-on-Demand document: 4506
www.scotchprint.com

3M Canada

P.O. Box 5757
London, Ontario
Canada N6A 4T1
1-800-265-1840
Fax 519-452-6245

3M México, S.A. de C.V.

Av. Santa Fe No. 55
Col. Santa Fe, Del. Alvaro Obregón
México, D.F. 01210
52-55-52-70-04-00
Fax 52-55-52-70-22-77

3M Puerto Rico, Inc.

Puerto Rico Industrial Park
P.O. Box 100
Carolina, PR 00986-0100
787-620-3000
Fax 787-750-3035

graphics are covered against failure caused by ultraviolet light, temperature extremes, pollution, and other elements.

If a graphic fails to perform in accordance with 3M product specifications within this time frame, 3M will replace the materials at no charge. **These remedies are exclusive. In no case shall 3M be liable for any direct, indirect, or consequential damages, including any labor charges.**

3M Related Literature

Listed below is related 3M technical literature that may be of interest. You may view and print these Bulletins from our Web site at www.scotchprint.com, or order them via our Fax-on-Demand (FOD) system. Call one of these phone numbers to order the desired bulletins, and specify the FOD document number provided in the chart.

United States or Canada: 1-800-364-0768
International: 1-651-732-6506

| Subject | Bulletin No. | FOD No. |
|---|--------------|---------|
| Product Bulletins | | |
| 3M™ Scotchcal™ Overlamine 8519 and 8520 | 8519/8520 | 4524 |
| Instruction Bulletins | | |
| Making thermal ink jet graphics | 4.23 | 6523 |
| Application, substrate selection, preparation and substrate-specific application techniques | 5.1 | 7001 |
| Warranties | | |
| Worldwide 3M™ MCS™ Warranty Packet (includes all Commercial Graphics MCS Warranties) | | 9503 |
| Worldwide 3M™ MCS™ Warranty Overview-Folder | | 9504 |

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Epson and Stylus Pro are trademarks of Epson.
HP and DesignJet are tradenames of Hewlett Packard.
Sintra is a trademark of Swiss Aluminum Ltd.
Imron is a registered trademark of DuPont in the United States

Bulletin Change Summary

The Epson Stylus Pro Printers 9500, 10000 10600, and Epson Archival Inks have been added to this bulletin. Additional changes resulting from this addition are marked with black bars in the margin.



Dart Aerospace Ltd.
1270 Aberdeen Street
Hawkesbury, ON K6A 1K7
Tel: 613 632 9577
Fax: 613 632 1053

PO REPRINT

Purchase Order ID PO13045

Purchase Order Date 12/1/2010

PO Print Date 12/1/2010

Page Number 1 of 1

Order From :

VC-STU001

STUDIO DE LETTRAGE 2001
210 MAIN WEST
HAWKESBURY, ON K6A 2H6
CA

Contact Name
Vendor Phone 613 632 5449
Vendor Fax 613 632 9491
Vendor Account Nbr

Buyer Brigitte Golden
Requisition Nbr
Tax Resale Nbr 10127-2607
Terms Net 30
Currency CAD
FOB Destination-Collect

Ship To : DART AEROSPACE LTD 1270 ABERDEEN
HAWKESBURY, ON K6A 1K7
CANADA

| Line Nbr | Reference Revision ID Vendor Part Number | Description/ Mfg ID | Req Date/ Taxable | Req. Qty/ Unit of Measure | Ship Method | Unit Price | Extended Price |
|-----------|--|------------------------|--|------------------------------|-------------|------------|-------------------|
| 1 | D2258-200P | Weight Placard 200lb | 12/8/2010 Yes | 12.00 Each | Yours ppd | \$7.5000 | \$90.00 |
| | | Special Inst: | AS PER DWG D2258 REV: D BATCH# 64284 | | | | |
| 2 | D3569-3P | LABEL | 12/8/2010 Yes | 20.00 Each | Yours ppd | \$3.3333 | \$66.67 |
| | | Special Inst: | AS PER DWG D3569 REV: A BATCH#64281 | | | | |
| 3 | D3605-1P | PLACARD | 12/8/2010 Yes | 8.00 Each | Yours ppd | \$6.0000 | \$48.00 |
| | | Special Inst: | AS PER DWG:D3605 REV: A BATCH# 64286 | | | | |
| PO Total: | | | | | | | \$204.67 |

Change Nbr: 2

Change Date: 12/1/2010

No substitution or deviation without
consent.
Certificate of Conformity or Material
Certification required when applicable